

- You may use AI to:
 Generate ideas for your own work in everyday assignments
 - Get inspiration to start your writing (pre-writing phase)
 - Draft a proposal for the structure or research question for your major written assignment
 - Receive feedback on your schoolwork
 - Use AI to search for information but source criticism is your responsibility
 - Use it as a study tool to improve your understanding of a topic

You may not use AI to:

- Write exam projects or the SOP (Study-Oriented Project)
- Copy AI-generated text and submit it as your own **THAT IS CHEATING**
- Paraphrase AI-generated content so closely that it amounts to actual copying
- Paste copyright-protected material into AI tools (e.g., content from Systime, OneNote, school platforms that require login)
- $(\bullet \bullet)$ Input private or personal information into AI tools – it may end up in unknown places

AI and Exams:

- $(\cdot \cdot)$ Unless your teacher has **explicitly** given permission, **you are never allowed to use AI** in assignments that are graded
- $(\underline{\bullet}\underline{\bullet})$ **Any use of AI is strictly prohibited during all exams** – this includes both written and oral exams - Violations may lead to expulsion from the exam
- The exam period for example, during foundation course exams, EOP, or SOP runs from the $(\underline{\cdot}\underline{\cdot})$ moment you receive the assignment to the time you receive your final grade
- (<u>••</u>) In subjects with extended exam projects that are part of regular classes, your **teacher decides** what is allowed – as a general rule: YOU ARE NOT ALLOWED TO USE AI

Remember: Always review the school's Study and Conduct Regulations as well as the Exam Rules.

It is the individual teacher in each subject who defines how and when AI may be used.